



Farm Fresh Rhode Island
1005 Main Street #1220, Pawtucket, RI – www.farmfreshri.org

2011-12 WINTERTIME FARMERS MARKET CIVIC APP

Civic Group Information

Organization _____

Contact Person _____

Address / City _____

E-mail _____

Cell Phone (for day of) _____

Office Phone _____

Purpose / Activities at your table _____

Will you be selling something? _____

Additional info or needs _____

Farmers Markets I'm interested in attending

Write your requested dates next to the months you wish to attend. You may request to attend up to one Wednesday and one Saturday market each month. The markets emphasize the farmers and the food, and so there is a maximum of 2 civic groups per market day. Market is at 1005 Main St, Pawtucket, RI 02860.

Wednesday: 4:00 pm – 7:00 pm.

Saturday: 10:00 am – 2:00 pm.

November: _____

February: _____

December: _____

March: _____

January: _____

April: _____

May: _____

Participation Agreement

I have read and agree to abide by the "Market Standards" on the accompanying page. I understand that these standards guarantee a level of quality that is expected by marketgoers

X _____ **Date** _____

WINTERTIME FARMERS MARKETS CIVIC GROUP INFORMATION

2011-12 Fees & Market Standards

Wintertime Market Fees

Civic groups are required to pay a table fee, which is the equivalent of the weekly rate for vendors: \$20 per Wednesday market and \$30 per Saturday market. Fees allow us to pay for rent, market insurance, grounds maintenance, market management, printing costs, events at the markets and publicity. Market fees should be paid by check to "Farm Fresh RI" prior to the first day of market attendance. We will not cash your check if your application is not accepted, but once accepted, your payment cannot be refunded.

Setting up at Market

Please bring your own tables, chairs and signage. There is limited space at the market and so space is at a premium. The Farm Fresh market manager will show you your designated spot to set up.

Farm Fresh RI Market Requirements

Our goal is to foster markets with a diversity of locally grown and produced foods that are accessible to all segments of the population and unrivaled in quality and freshness. Failure to comply with the following requirements degrades the market and will jeopardize participation.

- **Civic groups can:**
 - Set up a table display and hand out literature
 - Sell items related to your group's mission and that do not interfere with other vendors (provide RI Sales Tax Permit where applicable)
 - Register people to vote
 - Register people for SNAP, WIC or other government aid programs
- **Civic groups can not:**
 - Solicit aggressively: no cornering customers, no shouting, no following customers beyond your table
 - Sell food
 - Campaign for political candidates
- **Civic groups are expected to provide their own equipment.** A table is required. Electricity will most likely not be available for your use. The market manager will determine the location of a civic group at the market.
- **The needs of our farm and food vendors take precedence over the needs of civic groups at all times.** Farm Fresh RI can approve an application for an informational display but not for sales, if it potentially interferes with vendor sales.
- **An application to attend a market(s) must be received 2 days in advance of the market(s).** Applications can be sent via postal mail or e-mail. A Farm Fresh staff member will promptly follow up with the civic group about the request.

Criteria We Consider

Your organization should be based in Rhode Island and its mission must focus on food, health, the environment, rural communities, cities or public spaces. Consideration will be given to how the civic group relates to our mission and our goals for a given market and the relationship of the civic group to the neighborhood and community of the market. Acceptance into the market is at the discretion of Farm Fresh Rhode Island.

Submit this application

We accept civic group applications on a rolling basis, but we only have space for 2 civic groups per week and so space in the market fills up quickly. Please send page one of this application and market fees to:

Farm Fresh RI, 1005 Main St #1220, Pawtucket, RI 02860

Alternatively, email this application or any questions to kayla@farmfreshri.org. We'll get back to you soon!