



# Farm Fresh Rhode Island

1005 Main St. #1220, Pawtucket, RI 02860 – www.farmfreshri.org

## 2011 MARKET MOBILE VENDOR APP

### Vendor Information

Please complete and attach IRS Form W-9.

Farm/Business Name \_\_\_\_\_

Your Name \_\_\_\_\_

Legal Name (name to write payout checks to): \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Cell \_\_\_\_\_

E-mail \_\_\_\_\_

### Farm Information

Physical Address \_\_\_\_\_

# Acres in Food \_\_\_\_\_ # Total Acres \_\_\_\_\_

Organic Production?  Yes  No  Some  Chemical- Free  IPM

If some, please explain \_\_\_\_\_

### Product Information

Please attach a **sample Price List**.

Please complete **crop/product list** on second page.

Months you will have product available

January  April  July  October

February  May  August  November

March  June  September  December

Do you currently sell to:

Restaurants  Schools  Grocers  Other Wholesale

If yes, please list customer references:

\_\_\_\_\_

**Ingredient**

**Source**

List local ingredients for any prepared / artisanal foods

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

More comments

Feel free to attach additional pages

\_\_\_\_\_  
\_\_\_\_\_

### Participation Agreement

I have read and agree to abide by the "Market Standards" on page 3. I understand that these standards guarantee a level of quality that is expected by customers.

X \_\_\_\_\_

Date \_\_\_\_\_

# MARKET MOBILE VENDOR APP

## 2011 PRODUCT LIST

\*Please write **W** next to foods you will have during Winter Months (December – May)

### Vegetables

- Artichokes
- Arugula
- Asian greens
- Asparagus
- Beets
- Bok choy
- Broccoli
- Broccoli rabe
- Brussel sprouts
- Cabbage
- Carrots
- Cauliflower
- Celery
- Celery
- Chili peppers
- Collards
- Corn
- Cucumbers
- Eggplant
- Fava beans
- Garlic
- Ginger
- Green beans
- Horseradish
- Kale
- Kohlrabi
- Leeks
- Lettuce
- Mushrooms
- Mustard greens
- Onions
- Parsnips
- Peas
- Peppers
- Potatoes
- Pumpkins
- Radishes
- Rhubarb
- Rutabagas
- Salad greens
- Scallions
- Shallots
- Spinach
- Summer squash
- Sweet potatoes
- Swiss chard
- Tat soi
- Tomatoes
- Tomatoes (cherry)
- Turnips
- Winter squash
- Zucchini

### Fruit

- Apples
- Apricots
- Blackberries
- Blueberries
- Cantaloupe
- Cherries
- Cranberries
- Currants
- Figs
- Gooseberries
- Grapes (eating)
- Grapes (wine)
- Ground cherries
- Melons
- Nectarines
- Pawpaws
- Peaches
- Pears
- Plums
- Quince
- Raspberries
- Rose hips
- Strawberries
- Watermelons

### Herbs

- Basil
- Chives
- Cilantro
- Cutting celery
- Dill
- Fennel
- Hops
- Lavender
- Lemon Verbena
- Lemongrass
- Marjoram
- Mint
- Oregano
- Parsley
- Rosemary
- Sage
- Savory
- Sorrel
- Tarragon
- Thyme

### Sweeteners

- Honey
- Maple Syrup

### Dairy+ Eggs

- Cheese (cow)
- Cheese (goat)
- Cream
- Eggs
- Ice cream
- Milk (cow)
- Yogurt (cow)

### Meat

- Beef
- Chicken
- Fowl
- Goat
- Lamb + Mutton
- Pork
- Turkey

### Grains

- Barley
- Buckwheat
- Chestnuts
- Hay
- Oats
- Rye
- Soybeans
- Walnuts
- Wheat

### Other

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Do you sell items that need to be:**

- Refrigerated
- Frozen

**Do you offer cut/peeled veggies?**

- Yes
- No
- If yes, which?
  - o \_\_\_\_\_
  - o \_\_\_\_\_
  - o \_\_\_\_\_

### Beverages

- Apple cider
- Coffee
- Sparkling drinks
- Tea
- Soda

### Spreads

- Jam + Jelly
- Pesto
- Salsa
- Sauces

### Specialty

- Apple butter
- Apple sauce
- Chocolate
- Cider vinegar
- Indian Corn
- Maple products
- Pasta
- Pickles
- Roasted nuts
- Sauerkraut
- Smoked Fish
- Smoked Meat

## MARKET MOBILE VENDOR APP

# 2011 MARKET STANDARDS

### **Administrative Fees**

15% of Market Mobile sales go to cover operations and administrative costs of the program. Please build this 15% cost into your pricelist.

### **Putting Up Your Pricelist**

Log in any time between Friday and Sunday to confirm or update your Price List for the next week. Your prices and varieties will already be entered. If nothing has changed, you can just click Update. Please be as descriptive as possible using the "notes" field so your customers who what they are ordering.

### **Invoicing and Payment**

You will receive an online statement every Tuesday morning that summarizes the weekly order. Use this to harvest and sort the individual orders by customer. Farm Fresh will take care of invoicing customers. Payment will be made every other week with a check for the previous two weeks. If a customer does not adhere to your posted minimum order requirements, let us know immediately so that we can contact the customer to correct.

### **Delivery**

Orders should be pre-sorted and delivered at our distribution site at 1005 Main St, Pawtucket, RI at the Hope Artiste Village (Winter Market site). All items must be packaged in sealed containers that can be packed safely in bins or stackable. Items may not be packed in water, glass, or open baskets.

Delivery times are as follows: **Wednesday mornings from 7:00 am – 5:00 pm, and Thursday mornings between 6:30 and 8.** Please use the loading docks located on Dudley St.

If for an unexpected reason you do not have enough of a specific item to fill the order, contact Farm Fresh staff (401312 4250) as soon as possible. The sooner we find out, the more time to help your customers who depend on your items to prepare menus and fill grocery shelves.

### **Market Mobile Requirements**

Our goal is to foster a wholesale market place with a diversity of locally grown and produced foods that are unrivaled in quality and freshness. Failure to comply with the following requirements degrades the program and will jeopardize participation:

- **Farm Products: Fresh produce, Honey, Maple Syrup, and Flowers:** 100% of what you sell must be sourced from your farm. Any exceptions must be pre-approved by Farm Fresh Rhode Island staff, and noted on the online order form in the more information section.
- **Meat, Eggs:** All livestock must have access to ample space, shelter, the outdoors and healthy feed. Animals may not be treated with preventative antibiotics or supplementary hormones. Animals should spent at least half of their lives in Rhode Island. All livestock sold must be raised by you. All livestock, other than poultry, must be processed in a USDA certified facility and all poultry must be processed in a facility certified by the RI Department of Health.
- **Non-Farm Artisanal products:** Foods must be crafted in a commercial kitchen certified by the Department of Health. Products must use at least one ingredient originating from family farms in RI, MA, or CT. We do not distribute baked goods (cookies, cakes, cupcakes).
- **Product Insurance and Licensing:** Vendors selling food products other than fresh fruits and vegetables must carry product liability insurance and appropriate licensing from the RI Department of Health.

### **Criteria We Consider**

In evaluating applications, these are among the criteria we consider: if applicant is a RI (priority), MA, CT farmer; product mix and volume of production; if applicant is a locally owned small business; extent of ingredient sourcing from local family farms; sustainable business practices; distance of production from market; previous involvement with our markets; if applicant has access to other markets. Participation in the Market Mobile program is at the discretion of Farm Fresh Rhode Island.

### **Submit this application**

Applications are reviewed on a rolling basis. Please include W-9, product list, insurance, appropriate licenses and mail to: Farm Fresh RI, 1005 Main St #1220, Pawtucket, RI 02860.